

Isle of Wight Chamber of Commerce Expo 2018 Terms & Conditions

1. A completed IW Chamber Expo booking form is required for all businesses wishing to exhibit at the event. By completing a booking form you agree to these Terms & Conditions.
2. All stands are sold on first come first served basis. Bookings remain provisional until full payment is made. Payment must be received within 30 days or by Monday 3rd September 2018.
3. All charges for Expo will be invoiced by the Isle of Wight Chamber of Commerce upon receipt of a completed booking form.
4. Payment for Expo 2018 stands or Expo 2018 sponsorship must be paid for within 30 days or by Monday 3rd September 2018.
5. All cancellation requests must be sent via email to: chamber@iwchamber.co.uk or made in writing to: IW Chamber, Mill Court, Furlongs, Newport, Isle of Wight, PO30 2AA. A full refund will be given for cancellations received before 31st July 2018. 50% refund will be given for cancellations before 31st August 2018. No refunds will be honoured after this date.
6. Exhibitors may only promote one business per stand which is the company name stated on the booking form.
7. The Isle of Wight Chamber of Commerce reserves the right at any time to change, update or alter the floorplan if deemed necessary. Compensation will not be given.
8. The Isle of Wight Chamber of Commerce does not accept accountability if an exhibitor's stand is located next to or near another stand that the exhibitor deems as a competitor. It is the exhibitor's responsibility to review the current exhibitor list on the website to ensure a stand's suitability in respect of location.
9. The Isle of Wight Chamber of Commerce reserves the right at any time to change the date and/or the venue of the Expo, or to cancel it altogether, if deemed necessary by reason of fire, flood, extreme weather conditions, acts of war or violence, malicious damage, explosion, earthquake, strike, civil disturbances, political unrest, riot, labour dispute, power cuts or any other cause beyond the Isle of Wight Chamber of Commerce's control; or if The Isle of Wight Chamber of Commerce for any other reason deem it necessary or advisable. In such cases the exhibitors/sponsors waives any and all claims they might have against the Isle of Wight Chamber of Commerce for refunds, damages or expenses. In the event that the Expo is cancelled, the Isle of Wight Chamber of Commerce will make every attempt to postpone or reschedule the event. If an exhibitor decides to withdraw from the rescheduled Expo, due to the changes to the origin event venue/date, the exhibitor will only be entitled to a 50% refund at the discretion of the Isle of Wight Chamber of Commerce.
10. In the event that the Expo is cancelled by the Isle of Wight Chamber of Commerce for commercial reasons, such as a lack of support/interest, then all sums paid by the exhibitors/sponsors for the stand/sponsorship will be refunded in full. The exhibitors/sponsors agree that under these circumstances they will have no further claims against the Isle of Wight Chamber of Commerce.
11. Exhibitors that fail to show up to the Expo and that have paid in full, will not be entitled to a refund and will be liable for the full amount of charges.
12. The Exhibitors must comply with the risk control measures under the Health and Safety Work Regulations 1999. All exhibitors must complete a Risk Assessment prior to the Expo to include the build-up/breakdown of their equipment within their stand.

- 13.** The Isle of Wight Chamber of Commerce accepts no liability for damage to, or loss of, any property or articles or things whatsoever, placed or left at the venue or any part thereof, by an exhibitor/sponsor, or by any individual attending the Expo.
- 14.** The Isle of Wight Chamber of Commerce reserves the right to remove any materials or literature considered to be of obscene or objectionable nature and remove any exhibit it considers to be unsafe. Compensation will not be given.
- 15.** Unless pre-arranged all exhibitors must exhibit for the duration of Expo and for Health and Safety reasons, and professionalism, must not attempt to break down or remove items from the venue until the Expo closes at 17.00. No goods can be left after 18.00 or stored to collect at a later date. Exhibitors are responsible for removing any property used by them in connection with their participation with the Expo.
- 16.** The Isle of Wight Chamber of Commerce agrees to promote/advertise the Expo to the best of their abilities to ensure a satisfactory amount of visitors pre-register to attend the Event, however the Isle of Wight Chamber of Commerce accepts no responsibility for the footfall or volume of visitors on the day of the Expo, without being under liability to refund or rebate any charges paid or due herein.
- 17.** Exhibitors/sponsors agree to support the Expo in respect of promotion to help raise the awareness of the Expo and promote their attendance/stand/involvement with the Expo.
- 18.** Exhibitors must have Public Liability Insurance on the date of the Expo. The Isle of Wight Chamber of Commerce accept no responsibility for any damage or injuries that occur on an exhibitor's stand or within their stand space, especially if the injury or damage is caused by an item or exhibit associated with their exhibition stand/space.
- 19.** Exhibitors are responsible for insuring against any legal liability incurred in respect of injury or damage to property belonging to third parties. In addition to this, exhibitors should protect their expenditures against abandonment and cancellation, or curtailment of the event, due to reasons beyond the Isle of Wight Chamber of Commerce's control.
- 20.** Canvassing for orders and the distribution or display of printed materials, except by the exhibitor on their own stand, is strictly prohibited. If the exhibitor is in breach of this provision they may be asked to surrender the display/printed materials and the right of removal may be exercised.
- 21.** The use of audio visual equipment is permitted, but the volume must not be such as to cause annoyance to other exhibitors. The organisers reserve the right to prohibit their use if, in the organisers' opinion, any annoyance is being caused. In relation to copyright and public performance, it is the personal responsibility of the exhibitor, at their own expense, to obtain all appropriate licences, including those issued by the Performing Rights Society and Phonographic Performance Ltd. The organisers reserve the right to prohibit any recorded or live performance if the exhibitor is unable to produce the appropriate licence for inspection.
- 22.** The Expo will be featured in the organiser's social media and printed publications. Photographs will be taken during the day. If you do not want to appear in photos please contact the Isle of Wight Chamber of Commerce.
- 23.** The Expo and the Isle of Wight Chamber of Commerce have official media partners for the event. Exhibitors are encouraged to promote their attendance using their own social media channels. Seminars and speeches at the event are not public performances and attendees are not entitled to record / upload or stream them on-line without permission of the organisers and or speakers
- 24.** The Isle of Wight Chamber of Commerce reserve the right to change or update these Terms & Conditions at any time, and you agree to abide by the most recent version of the Terms & Conditions. To access the most recent Terms & Conditions please visit our website.